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Director Board of College and University Development
Savitribai Phule Pune University

Ref. BCUD/

Dt. 24.11.2016

Notification

It is hereby brought to the notice of all the teachers that, whose CAS is due on or before 10th July, 2016 should submit the application in Old format (Attached herewith) and whose CAS is due on or after 11th July, 2016 should submit the application in New format (Attached herewith)


Dr.V.B.Gaikwad
Director, BCUD

Director

Board of College & University Development
Savitribai Phule Pune University
Pune - 411 007.

CAS

Old Format

	<h1>SAVITRIBAI PHULE PUNE UNIVERSITY</h1>
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PART 'A'

YEAR OF PERFORMANCE APPRAISAL: 20__ / __

SECTION – A : GENERAL

1.	Name	:	
2.	Designation	:	
3.	Name of the College	:	
4.	Communication Address	:	
5.	Email Telephone / Mobile number	:	
6.	YEAR OF PERFORMANCE APPRAISAL	:	

SECTION - B:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Maximum Score		
		API Score allotted	Self-appraisal Score	Verified API Score
1.	Lectures, Seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated*	50		
2.	Lectures or other teaching duties in excess of UGC norms	10		
3.	Preparation & Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing the additional resources to students.	20		
4.	Use of participatory & innovative teaching-learning methodologies; updating of subject content, course improvement, etc.	20		
5.	Examination duties (invigilation; Question paper setting, evaluation/ assessment of answer scripts) as per allotment.	25		
Total of (I)		125		

* Lectures & tutorials allocation to add upto the UGC norms for particular category of teacher.

**CATEGORY II:
CO-CURRICULAR, EXTENSION AND PROFESSION DEVELOPMENT RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Maximum Score		
	CO-CURRICULAR AND EXTENSION ACTIVITIES	API Score allotted	Self-appraisal Score	Verified API Score
1.	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20		
2.	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15		
3.	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15		
Total of (II)		50		

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Sr. No.	APIs	Engineering / Agriculture / Veterinary Science / Sciences / Medical Sciences	Faculties of Languages Arts / Humanities / Social Sciences / Library / Physical Education / Management	Max. points for University and college teacher position		
				API Score allotted	Self appraisal Score	Verified API Score
III(a)	Research Publication (Journals)	Refereed Journals [Total Publications = N]	Refereed Journals [Total Publications = N]	15 / publication	$N \times 15 =$	
		No. of Papers in indexed journals [out of $N = N_1$]	No. of Papers in indexed journals [out of $N = N_1$]	5 / publication	$N_1 \times 5 =$	
		No. of Papers with impact factor between 1 and 2 [out of $N = N_2$]	No. of Papers with impact factor between 1 and 2 [out of $N = N_2$]	10 / publication	$N_2 \times 10 =$	
		No. of Papers with impact factor between 2 and 5 [out of $N = N_3$]	No. of Papers with impact factor between 2 and 5 [out of $N = N_3$]	15 / publication	$N_3 \times 15 =$	
		No. of Papers with impact factor between 5 and 10 [out of $N = N_4$]	No. of Papers with impact factor between 5 and 10 [out of $N = N_4$]	25 / publication	$N_4 \times 25 =$	
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers. [No. of papers = N_5]	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers. [No. of papers = N_5]	10 / Publication	$N_5 \times 10 =$	
		Conference proceedings as full papers, etc. (Abstracts not to be included) [No. of papers = N_6]	Conference proceedings as full papers, etc. (Abstracts not to be included) [No. of papers = N_6]	10 / publication	$N_6 \times 10 =$	
		Total of III (a)				

III(b)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system [a) No. of sole author book(s) = M_1 b) No. of chapter(s) in an edited book(s) = M_2]	Text or Reference Books Published by International Publishers with an established peer review system [a) No. of sole author book(s) = M_1 b) No. of chapter(s) in an edited book(s) = M_2]	50 /sole author; 10/chapter in an edited book	$M_1 \times 50$ = $M_2 \times 10$ =	
		Subjects Books by National level publishers/ State and Central Govt. Publications with ISBN/ ISSN numbers [a) No. of sole author book(s) = M_3 b) No. of chapter(s) in an edited book(s) = M_4]	Subject Books by/national level publishers/State and Central Govt. Publications with ISBN/ISSN [a) No. of sole author book(s) = M_3 b) No. of chapter(s) in an edited book(s) = M_4]	25 /sole author; 5/chapter in an edited book	$M_3 \times 25$ = $M_4 \times 5$ =	
		Subject Books by Other local publishers with ISBN/ISSN numbers [a) No. of sole author book(s) = M_5 b) No. of chapter(s) in an edited book(s) = M_6]	Subject Books by Other local publishers with ISBN/ISSN numbers [a) No. of sole author book(s) = M_5 b) No. of chapter(s) in an edited book(s) = M_6]	15 /sole author; 3/chapter in an edited book	$M_5 \times 15$ = $M_6 \times 3$ =	
		Chapters contributed to edited knowledge based volumes published by International Publishers [No. of chapter(s) = M_7]	Chapters contributed to edited knowledge based volumes published by International Publishers [No. of chapter(s) = M_7]	10 /Chapter	$M_7 \times 10$ =	
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers & with numbers of national & international directories [No. of chapter(s) = M_8]	Chapters in knowledge based volumes in Indian/ National level publishers with ISBN /ISSN numbers & with numbers of national & international directories [No. of chapter(s) = M_8]	5 / Chapter	$M_8 \times 5$ =	
		Total of III (b)				

III(c) RESEARCH PROJECT						
III (c) (i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30 lakhs [No. of Project(s) = P_1]	Major Projects amount mobilized with grants above 5 lakhs [No. of Project(s) = P_1]	20 / Project	$P_1 \times 20$ =	
		(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs [No. of Project(s) = P_2]	Major Projects Amount mobilized with minimum of Rs. 3 lakhs up to Rs. 5 lakhs [No. of Project(s) = P_2]	15 / Project	$P_2 \times 15$ =	
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakhs) [No. of Project(s) = P_3]	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakhs) [No. of Project(s) = P_3]	10 / Project	$P_3 \times 10$ =	
III(c) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.10 lakhs [No. of 10 Lakh(s)=R]	Amount mobilized with minimum of Rs.2 lakhs [No. of 2 Lakh(s)=R]	10 per every Rs.10 lakhs and Rs. 2 lakhs Respectively	$R \times 10$ =	
III (c) (iii)	Completed projects : Quality Evaluation	Completed project Report (Accepted by funding agency) [a) No. of completed & accepted Major project(s) = Q_1 b) No. of completed & accepted Minor project(s) = Q_2]	Completed project report (Accepted by funding agency) [a) No. of completed & accepted Major project(s) = Q_1 b) No. of completed & accepted Minor project(s) = Q_2]	20 / major project and 10 / minor project	$Q_1 \times 20$ = $Q_2 \times 10$ =	
III (c) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process [a) No. of national level output = O_1 b) No. of international level output = O_2]	Major Policy document of Govt. Bodies at Central and State Level [a) No. of national level output = O_1 b) No. of international level output = O_2]	30 / national level; 50/ International level (output or patent)	$O_1 \times 30$ = $O_2 \times 50$ =	
		Total of III (c)				

III(d) RESEARCH GUIDANCE						
III (d) (i)	M.Phil.	Degree awarded [No. of Candidates = D_1]	Degree awarded [No. of Candidates = D_1]	3/candidate	$D_1 \times 3$ =	
III (d) (ii)	Ph.D	Degree awarded Thesis submitted [a) No. of Candidates = D_2 b) No. of Candidates = D_3]	Degree awarded Thesis submitted [a) No. of Candidates = D_2 b) No. of Candidates = D_3]	10/candidate 7/ candidate	$D_2 \times 10$ = $D_3 \times 7$ =	
Total of III(d)						

III(e)	TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS					
III (e) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration [No. of Programme(s)=T ₁]	(a) Not less than two weeks duration [No. of Programme(s)=T ₁]	20 each	T ₁ X 20 =	
		(b) One week duration [No. of Programme(s)=T ₂]	(b) One week duration [No. of Programme(s)=T ₂]	10 each	T ₂ X 10 =	
III (e) (ii)	Papers in Conferences/ Seminars/workshops etc.(that are not included in III(A))	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in			
		a. International conference [No. of Papers=C ₁]	a. International conference [No. of Papers=C ₁]	10 each	C ₁ X 10 =	
		a. National [No. of Papers=C ₂]	a. National [No. of Papers=C ₂]	7.5 each	C ₂ X 7.5 =	
		b. Regional /State level [No. of Papers=C ₃]	b. Regional / State level [No. of Papers=C ₃]	5 each	C ₃ X 5 =	
		c. Local. University/ College level [No. of Papers=C ₄]	c. Local- University/ College level [No. of Papers=C ₄]	3 each	C ₄ X 3 =	
III(e) (iv)	Invited lectures or presentations for conferences/ symposia	a. International [No. of Lecture(s) and/or Presentation(s) =L ₁]	a. International [No. of Lecture(s) and/or Presentation(s) =L ₁]	10 each	L ₁ X 10 =	
		b. National [No. of Lecture(s) and/or Presentation(s) =L ₂]	b. National [No. of Lecture(s) and/or Presentation(s) =L ₂]	5 each	L ₂ X 5 =	
Total of III(e)						

Total of - III (a+b+c+d+e)		
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Grand Total of Category (I + II + III)		
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Signature of the IQAC Co-ordinator

Signature of the Teacher

Signature of Principal/Director

Date : __ / __ /20__

Place: Pune/Ahmednagar/Nashik

PART 'B'

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor or Head of the University Department with a view to make improvement in the work, by the person concerned.)

1. (a) Assessment by the Principal / Head of the Department of the work done under each head of activity :

Assessment of Teaching, Extension and Research activities should be based on Verified API Score under respective category as mentioned in Part "A" and shall be made in the following manner.

Teaching [Category I of Part 'A']		Extension [Category II of Part 'A']	
Grade	Verified API Score	Grade	Verified API Score
Outstanding	115 – 125	Outstanding	40 - 50
Very Good	105 – 114	Very Good	34 - 39
Positively Good	95 – 104	Positively Good	28 - 33
Good	85 – 94	Good	22 - 27
Average	75 – 84	Average	15 - 21
Below Average	0 – 74	Below Average	0 - 14

	Outstanding (A+)	Very Good (A)	Positively Good (B+)	Good (B)	Average (B-)	Below Average (c)
Teaching						
Extension						
Research						
Administration						

(b) Grading : [General Assessment on the basis of the assessment made in Clause 2(a) above]

(A+) Outstanding, (A) Very Good, (B+) Positively Good, (B) Good, (B-) Average, (C) Below Average

(c) Justification of assessment of work as outstanding/below average:

3. Comments of the Pricipal/Head of the Department on (1) (b) (and) (c):

4. Remarks and suggestions :

**Signature
(Head of the Department)**

Remarks of the Principal (Adverse remarks as well as remarks of appreciation)

College Seal

**Signature of the Principal
Stamp**

CAS

New Format



Savitribai Phule Pune University, Pune

PART 'A'

YEAR OF PERFORMANCE APPRAISAL : _____

SECTION – A: GENERAL

1.	Name	:	
2.	Designation	:	
3.	Name of the Department / Centre	:	
4.	Communication Address	:	
5.	Email Telephone / Mobile number	:	
6.	YEAR OF PERFORMANCE APPRAISAL	:	

SECTION - B:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Maximum Score		
	ESSENTIAL	Max. API Score allotted (AP/Asso.P/P)	Self-appraisal Score	Verified API Score
a.	Direct Teaching	70/60/60		
b.	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20/20/10		
c.	Innovative Teaching . learning methodologies, Up-dating of subject contents/courses, mentoring etc.	10/15/20		
Total of (I)		100/95/90		

- a. Actual hours spent per academic year÷7.5
- b. Actual hours spent per academic year÷7.5
- c. Actual hours spent per academic year÷7.5

Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practical's/ Project Supervision/ Field Work.

**CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND
EXTENSION ACTIVITIES**

Sr. No.	Nature of Activity	Maximum Score		
	CO-CURRICULAR AND EXTENSION ACTIVITIES	API Score allotted	Self-appraisal Score	Verified API Score
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15		
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees.	15		
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15		
Total of (II)		45		

- a.** Actual hours spent per academic year=10
b. Actual hours spent per academic year=10
c. Actual hours spent per academic year=10

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Sr. No.	Activity	Faculty of Sciences / Engineering / Agriculture /Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences/ Library / Physical education / Management	Maximum score for University / College teacher		
				API Score allotted	Self appraisal Score	Verified API Score
III(A)	Research Publications (Journals)	Refereed Journals as notified by the UGC [Total Publications = N]	Refereed Journals as notified by the UGC [Total Publications = N]	25 / publication	N X 25 =	
		No. of Papers with impact factor less than 1 [out of N = N ₁]	No. of Papers with impact factor less than 1[out of N = N ₁]	5 / publication	N ₁ X 5 =	
		No. of Papers with impact factor between 1 and < 2 [out of N = N ₂]	No. of Papers with impact factor between 1 and 2 [out of N = N ₂]	10 / publication	N ₂ X 10 =	
		No. of Papers with impact factor between 2 and < 5 [out of N = N ₃]	No. of Papers with impact factor between 2 and 5 [out of N = N ₃]	15 / publication	N ₃ X 15 =	
		No. of Papers with impact factor between 5 and < 10 [out of N = N ₄]	No. of Papers with impact factor between 5 and 10 [out of N = N ₄]	20 / publication	N ₄ X 20 =	
		No. of Papers with impact factor above 10 [out of N = N ₅]	No. of Papers with impact factor above 10 [out of N = N ₅]	25 / publication	N ₅ X 25 =	
		Other Reputed Journals as notified by the UGC [No. of papers = N ₆]	Other Reputed Journals as notified by the UGC [No. of papers = N ₆]	10 / Publication	N ₆ X 10 =	
		Total of III (A)				

The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

III(b)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by international Publishers, with ISBN/ISSN number as approved by the University and posted on its website No. of single author book(s) = M_1	Text/Reference, Books published by international Publishers, with ISBN/ISSN number as approved by the University and posted on its website No. of sole author book(s) = M_1	30 /single Author book	$M_1 \times 30 =$	
		Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website. No. of single author book(s) = M_2	Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website. No. of single author book(s) = M_2	20 /single Author book	$M_2 \times 20 =$	
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. No. of single author book(s) = M_3	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. No. of single author book(s) = M_3	15 /single Author book	$M_3 \times 15 =$	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. [No. of chapter(s) = M_4 / M_5]	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. [No. of chapter(s) = M_4 / M_5]	International 10 /Chapter International 10 /Chapter	$M_4 \times 10 =$ $M_5 \times 5 =$	
		Total of III (B)				

III(C) RESEARCH PROJECT						
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs [No. of S. Project(s) = P_1]	Major Projects with grants above Rs. 5 lakhs [No. of S. Project(s) = P_1]	20 / Project	$P_1 \times 20$ =	
		(b) Major Projects with grants above Rs. 5 lakhs up to 30 lakhs [No. of S. Project(s) = P_2]	Major Projects with minimum of Rs. 3 lakhs up to Rs. 5 lakhs [No. of S. Project(s) = P_2]	15 / Project	$P_2 \times 15$ =	
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs [No. of S. Project(s) = P_3]	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs [No. of S. Project(s) = P_3]	10 / Project	$P_3 \times 10$ =	
III(C) (ii)	Consultancy Projects	Amount mobilized with minimum of Rs.10 lakhs [No. of C. Projects= R]	Amount mobilized with minimum of Rs.2 lakhs [No. of C. Projects = R]	10 per every Rs.10 lakhs and Rs. 2 lakhs Respectively	$R \times 10$ =	
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process [a) No. of international level output = O_1 b) No. of national level output = O_2]	Major Policy document prepared for [a] international bodies like WHO/UNO/ UNESCO/UNICEFetc. Central / State Govt./ Local Bodies [a) No./International bodies = O_1 [b]No./Central Government = O_2] [c) No./State Government = O_3] [d) No./Local bodies = O_4]	(O_1)30/ international level; (O_2)20/ national level/central Govt. (O_3)10/ State Govt. (O_4) 5/ Local bodies	$O_1 \times 30$ = $O_2 \times 20$ = $O_3 \times 10$ = $O_4 \times 5$ =	
Total of III (c)						

III(D) RESEARCH GUIDANCE						
III (D) (i)	M. Phil.	Degree awarded No. of Candidates = D_1]	Degree awarded No. of Candidates = D_1]	5/candidate	$D_1 \times 5$ =	
III (D) (ii)	Ph.D.	[a) Degree awarded - No. of Candidates = D_2 b) Thesis submitted - No. of Candidates = D_3]	[a) Degree awarded - No. of Candidates = D_2 b) Thesis submitted - No. of Candidates = D_3]	15/candidate 10/candidate	$D_2 \times 15$ = $D_3 \times 10$ =	
Total of III(d)						
III(E) Fellowships, Awards and Invited lectures delivered in conferences / seminars						
III (E) (i)	Fellowships/ Awards)	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/ associations	15 each Award/Fello	$T_1 \times 15$ =	

		[No. of Award/Fellowship =T ₁]	[No. of Award/Fellowship = T ₁]	wship		
		National Award/Fellowship from academic bodies [No. of Award/Fellowship =T ₂]	National award/ Fellowship from Academic bodies/ associations [No. of Award/Fellowship =T ₂]	10 each Award/Fello wship	T ₂ X 10 =	
		State/University level Award from academic bodies [No. of Award =T ₃]	State/University level Award from academic bodies/associations [No. of Award/Fellowship =T ₃]	5 each award	T ₃ X 10 =	
III (E) (ii)	Invited lectures / papers (The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any Assessment period.)	International [No. of Lectures=C ₁ No. of Papers=C ₂]	International [No. of Lectures=C ₁ No. of Papers=C ₂]	7/5 each	C ₁ X 7 = C ₂ X 5 =	
		National [No. of Lectures=C ₁ No. of Papers=C ₂]	National [No. of Lectures=C ₁ No. of Papers=C ₂]	5/3 each	C ₁ X 5 = C ₂ X 3 =	
		State/University level [No. of Lectures=C ₁ No. of Papers=C ₂]	State/University level [No. of Lectures=C ₁ No. of Papers=C ₂]	3/2 each	C ₁ X 3 = C ₂ X 2 =	
Total of III(E)						
III(F)	Development of e-learning delivery process/material	10 per module		No. of modules x 10 =		

Total of - III (A+B+C+D+E+F)		
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Grand Total of Category (I + II + III)		
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Signature of the teacher

Signature of HOD / Director

Date :

PART 'B'

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor/Principal or Head of the University Department with a view to make improvement in the work, by the person concerned.)

1. (a) Assessment by the Vice Chancellor(for Heads)/ Head of the Department(for teachers) of the work done under each head of activity :

Assessment of Teaching, Extension and Research activities should be based on Verified API Score under respective category as mentioned in Part "A" and shall be made in the following manner.

Teaching [Category I of Part 'A']		Extension [Category II of Part 'A']	
Grade	Verified API Score	Grade	Verified API Score
Outstanding	115 - 125	Outstanding	40 - 50
Very Good	105 - 114	Very Good	34 - 39
Positively Good	95 - 104	Positively Good	28 - 33
Good	85 - 94	Good	22 - 27
Average	75 - 84	Average	15 - 21
Below Average	0 - 74	Below Average	0 - 14

	Outstanding (A+)	Very Good (A)	Positively Good (B+)	Good (B)	Average (B-)	Below Average (c)
Teaching						
Extension						
Research						
Administration						

(b) Grading : [General Assessment on the basis of the assessment made in Clause 2(a) above]

(A+) Outstanding, (A) Very Good, (B+) Positively Good, (B) Good, (B-) Average, (C) Below Average

(c) Justification of assessment of work as outstanding/below average :


3. Comments of the Vice-Chancellor/ Head of the Department on (1) (b) (and) (c) :

4. Remarks and suggestions :

**Signature
(Head of the Department)**

Remarks of the Vice-Chancellor/Principal (Adverse remarks as well as remarks of appreciation)

**Signature
(Vice Chancellor/Principal)**

		SAVITRIBAI PHULE PUNE UNIVERSITY										Present Designation - Assistant Professor Present AGP - 6000/7000 Stage - I/II	
		College : _____ Name of Teacher : _____											
Qualification (s) of the Teacher	Date of Appointment/ Placement		Break in Service (if any)		Number of Assessment years for Promotion under CAS		API Scores					Remark (S)	
			Period	Days				Category I	Category II	Category III	Assessment Period II-III	Date of Eligibility	
	Lecturer/ Assistant Professor				From		Min. Score	80/80 Per Year	50/50 Assessment Period	20/50 Assessment Period	90/120 Assessment Period		
	Subject	Assistant Professor 7000				To	Verified Score						
Additional Information (if any)												Final Remarks (Yes/No)	
												Placement in the Next Stage	

Details of Refresher / Orientation Course/ FDP

Sr. No.	Name of Course	Date	
		From	To
1			
2			
3			
4			
5			

Sign (Expert)

Sign (Expert)

Sign (Joint Director)

Sign (HOD)

Sign (Principal)